Characters in the title should be: bold, font size 14, and Color Dark Blue, Text 2, Darker 25\%

A centered tab should be set at the $3 "$ mark on the ruler

## Projected College Expenses

In the title line, the tab stop at the 1 " mark on the ruler should be removed

|  | Freshman | Sophomore | Junior | Senior | The cells containing the column headings should be centered |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| (Room \& Board | 3390.00 | 3627.30 | 3881.21 | 4152.90 |  |  |
| Tuition \& Books | 4850.50 | 5189.50 | 5552.72 | 5941.46 |  |  |
| The row containing the "Food expenses" should be deleted | 635.00 | 679.45 | 727.01 | 777.90 |  |  |
|  | 359.88 | 365.78 | 372.81 | 385.95 |  |  |
|  | 325.00 | 347.75 | 372.09 | 398.14 |  |  |
|  | 540.25 | 577.80 | 618.29 | 661.52 |  |  |
|  | \$10,100.63 | \$10,787.58 | \$11,524.13 | \$12,317.8 |  |  |
|  |  | A "Junior" column should be inserted: Room \& Board - 3881.21 |  |  | All cells containing |  |
| A "Total" row should be inserted: |  |  |  |  |  |  |
| Freshman - \$10,100.63 |  | Tuition \& Books - 5552.72 |  |  | containing numbers in |  |
| Sophomore - \$10,787.58 |  | Entertainment - 727.01 |  |  | the table |  |
| Senior - \$12,317.87 |  | Cell Phone - 372.81 |  |  | should be right-aligned |  |
|  |  | Clothing - 618.29 |  |  |  |  |

In the Table Style Options group:
Header Row, Total Row, Banded Rows, and First Column check boxes should be check marked.
The Last Column and Banded Columns check boxes should not be selected

AutoFit Contents should be applied to all columns in table.

The table should be centered between the left and right margins of the page

The Medium Grid 3 Accent 2 style should be applied to the table

The document properties should be changed as specified by the instructor

The document should be saved as "Apply 3-1 Projected College Expenses Modified" and submitted in the format specified by the instructor

