

File saved as “Lab 1–1 Study Skills”

Aspect document theme is applied

Uncover transition is applied to all slides

Title slide is created based on Figure 1–81a

Hit the Books

Studying for an Exam
Sarah Jones

Title slide text is formatted

Student’s name is added to the title slide

Document properties are changed

File is submitted in format specified by the instructor



Slides 2 and 3 are created with bulleted lists and clips based on Figure 1–80 and Figures 1–81b and 1–81c

- Location
 - Quiet, well-lit
- Timing
 - 15-minute breaks every hour
- Material
 - Quiz yourself

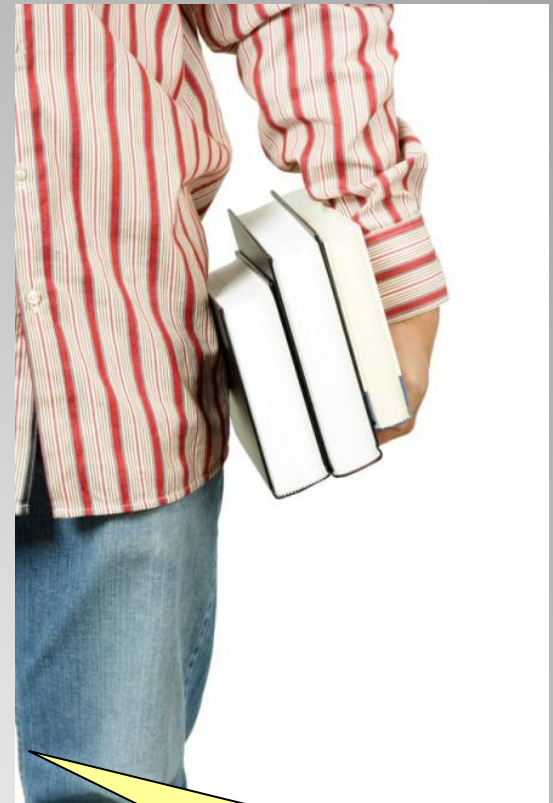


Prepare in Advance



- Day of Exam
 - Rest properly
 - Eat a good meal
 - Wear comfy clothes
 - Be early
 - **Be confident**

Font color of the words “Be confident” on Slide 3 is changed



Slides 2 and 3 are created with bulleted lists and clips based on Figure 1– 80 and Figures 1– 81b and 1– 81c

Exam Time



Closing slide is created based on the title slide

Hit the Books

Studying for an Exam

Photograph on the closing slide is replaced to match Figure 1–81d